



GRACI Grant Review Committee (GGRC) Policy 2023

The GRACI Grant Review Committee is responsible for assessing the funding applications received by GRACI each grant round and providing their recommendation to the GRACI Board for final approval. This process ensures that high standards of research excellence are maintained for all the funding applications that are approved each year by GRACI.

- The GRACI Board will appoint Convenor/s to coordinate this process.
- Three reviewers will be sought for the GRACI Grant Review Committee for:
 - (a) The 2023 GRACI General grant round and COOC/GRACI Ovarian Cancer grants
- Three separate reviewers will be sought for the GRACI Grant Review Committee for:
 - (b) The COOC/GRACI Low grade serous ovarian cancer grant round.
- Convenor/s will undertake initial review and suitability of applications before emailing onto the confirmed reviewers on the GGRC.
- The GGRC reviewers will have 4 weeks to review applications and complete the GRACI Grant Application scoring sheet for each individual application and email back to GGRC convenor/s.

Conflict of Interest (CoI)

- Each GRACI Grant Review Committee member has to be as explicit and transparent as possible when it comes to declaring a conflict of interest, and declare, from the outset, if they have a CoI.
- Any Conflict of Interest must be submitted to graci@graci.co.nz on the GGRC Conflict of Interest Register.

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How are grants assessed?

When assessing the applications, the GGRC convenors undertake an initial review on the suitability of the application before emailing onto the confirmed reviewers on the 2023 GGRC.

The reviewers are provided with a scoring sheet for each individual application and will score each of the seven categories as appropriate: (Unsatisfactory = 1, Average = 2, Good = 3, Excellent = 4)

1	The relative merit of the research <ul style="list-style-type: none">- Is the proposed work important, worthwhile & justifiable?- Will the study result in improved outcomes for NZ women?
2	The design and methods <ul style="list-style-type: none">- Is the design & method robust?- Is a description of sample recruitment & characteristics provided?- Is the proposed method of data analysis provided?
3	The feasibility of the research <ul style="list-style-type: none">- Is the overall strategy, methodology & analyses well-reasoned & appropriate to achieve study aims?- Is the study achievable within specified timeframe?
4	Cultural relevance and appropriateness considered
5	Ethical aspects of the study considered
6	Justification of Budget and amount requested
7	Do the research team have the appropriate experience and expertise to undertake this study?

The reviewers scores and comments will be collated and along with the convenor/s initial review, a recommendation will be made to the GRACI Board at the September meeting 2023 regarding the projects that the GGRC believe have the most merit.

The GRACI Board then makes a decision as to what grant/s are funded, as per the advertised 2023 grant round. Decisions are final and no appeals are accepted.